

**Credit Application**



SERVICE BY MEDALLION  
455 NATIONAL AVENUE  
MOUNTAIN VIEW, CA 94043

Please submit completes credit application to [accounting@servicebymedallion.com](mailto:accounting@servicebymedallion.com). If you have any questions or need assistance, please call 1(650) 625 - 1010, ask for Nancy Valente, Accounts Receivable Department

**Customer Legal Business Name:** \_\_\_\_\_ **DBA:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Billing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_ **Zip:** \_\_\_\_\_  
 Check if same as billing address listed above  
**Shipping Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_ **Zip:** \_\_\_\_\_  
**Business is a:** Corporation  LLC  Partnership  Proprietorship   
**Year Started:** \_\_\_ **State of Inc:** \_\_\_ **Federal I.D.:** \_\_\_\_\_ **Dun & Bradstreet:** \_\_\_\_\_  
**Website:** \_\_\_\_\_

**Parent Company Name:** \_\_\_\_\_ **Are you a:** Subsidiary  or Division   
 Check if same as billing address listed above  
**Billing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_ **Zip:** \_\_\_\_\_  
**Estimated Annual Sales:** \$ \_\_\_\_\_ **Type of Business:** \_\_\_\_\_ **Email for Statements:** \_\_\_\_\_

**Accounts Payable - Contact Name, Title & Email Address:** \_\_\_\_\_  
**Best email for Invoices and Monthly Statements:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Bank & Customer Trade References**

**Bank Name:** \_\_\_\_\_ **Contact Name and Title:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Type of Account** Checking  Savings  Loan  **Date account was opened:** \_\_\_\_\_

*Customer Trade References: Please provide 3 references with whom you have current monthly activity for more than 1 year*

Name of Business	Contact Name	Phone	Email
1.			
2.			
3.			

**Terms and Conditions**

Service By Medallion agrees to extend credit to customers that meet the threshold for granting credit. Credit applications may be reviewed on a regular basis to determine credit worthiness. In the event of low credit score or payment delays, credit level may be reduced. Service by Medallion reserves the right to set the credit limit, which can be increased or decreased on a per customer basis. All payment terms must be stated in the contract and must be strictly adhered to. If after the agreed terms are set and then not adhered to a 2% per month finance charge will be added to all past due balances, which the customer agrees to pay. Prevailing Party Attorney's Fees: If any action or proceeding is commenced to construe the rights and duties of the parties hereunder, then the party prevailing in that action shall be entitled to recover reasonable attorneys' fees and costs. Jurisdiction and venue for enforcement of the agreement shall be in Santa Clara County, California.

Role in Company is (check which best applies): Principal  Partner  Officer

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

\_\_\_\_\_  
Customers Signature (Owner or Officer)      Print Name/Title      Date